

OFFICIAL MINUTES

NOTE TO READER:

SBHA publishes the minutes of its Board of Management meetings, unless it considers, at the time of publication, that the minutes or part of the minute are exempt from disclosure under the Freedom of Information (Scotland) Act 2002. Where minutes or part of the minutes are not published, this is noted in these minutes.

MEETING: SBHA BOARD OF MANAGEMENT – Special Board Meeting

DATE: 13.08.25	TIME: 5.00pm	VENUE: Head Office, Selkirk and via Teams
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PRESENT: In Person

Ian McDonald - Board Member (IMcD)
Philippa Brosnan – Board Member (PB)
Robin Dodyk – Board Member (RD)
Melissa Fogwill – Board Member (MF)

Virtually via Teams

Robin Hill - Chair (RH)
Michael Levack – Board Member (ML)
Tracey Glover – Board Member (TG)
Matt Foreman – Board Member (MBF)

IN ATTENDANCE:

Julia Mulloy - Chief Executive (CE)
Maria Lyle - Chief Operating Officer (CO)
Carly Stewart - Director of Finance (DoF)
Caroline Purcell – Director of Property Services (DPS)
Susan McDonald – Director of Customer Services (DCS)
Rachel Dickson – Head of People (HoP)
Julie Wilby – Head of Programme and Delivery (HoPD)
Catriona Notman - Governance Officer (GO & minute-taker)

The Chair opened the meeting at 5.13pm and welcomed all in attendance, extending a warm welcome to MF to their first meeting.

1.0 Apologies for absence

Apologies were received in advance of the meeting from Board Members, Michael Grieve, David Bell and Ray Licence and from team member, Emma Garry.

2.0 Declarations of Interest

None were received.

3.0 Property Services Business Plan – Briefing Paper (P&C)

Minute of discussion on this Agenda Item redacted

7.00pm GO left the meeting.

4.0 Minute of discussion on this Agenda Item redacted

5.0 Governance – Shareholding Membership (P&C)

A declaration of interest was noted by MF for this item; MF was not involved in discussions.

The CO presented four shareholding applications for membership (Rule 7.4) and seven shareholding membership cancellation of shares which were proposed for cancellation in

accordance with SBHA's Rules 17.1, 11.1.2 and 11.1.3. One Corporate Membership submitted a change of nominated person for consideration.

RECOMMENDATIONS: The Board of Management:

- a) Approved the 4 applications for shareholding membership as noted in Section 2.
- b) Approved the change of nominated person for *Minute of discussion on this Agenda Item redacted*
- c) Agreed the ending of the 7 shareholding memberships and cancellation of shares as noted in Section 4.

6.0 People Update (P&C)

Minute of discussion on this Agenda Item redacted

7.0 Date of the next meeting: 21 August 2025

The Chair thanked all Members for their attendance and contribution, closing the meeting at 7.15pm.